



110 Marble Street, West Rutland, VT 05777
(802) 438-2303 | nwwvt.org | info@nwwvt.org

Finance Committee Meeting

June 16, 2022 at 11:00 a.m.

Attendance

Present: Keri Franzoni, Melinda Humphrey, Jennifer Yakunovich, Amity Baker, Randy Sargent, Kayla Wood

AGENDA

1. Management Letter
2. Compliance Report
3. Financial Statements
4. Other

1. Management Letter

There are recommendations in the management letter. There are no compliance findings. Management's responses will be added to the letter.

LOAN APPROVALS

During our test of loans issued in 2021, we noted NWWVT issued a "work-out" loan but did not obtain Loan Committee approval as required by the Organization's loan policy. Additionally, the credit score and debt to income ratio for this borrower were outside policy guidelines and required Loan Committee approval. We recommend that NWWVT staff consult the Organization's loan policies to ensure compliance.

Management's response

LOAN LOSS RESERVE CALCULATION

During our examination of the loan loss reserve calculation for outstanding loans receivable, we noted loans written off in early 2022 were assigned no reserve amounts rather than a 100% reserve as of December 31, 2021. We recommend NWWVT staff review the loan loss reserve calculations to ensure an adequate allowance for all known and potential uncollectible loans receivable.

Management's response

2. Compliance Report

This report is included in the audit due to the uniform guidance when receiving federal funding. No findings in the compliance report. There were 3 minor adjustments made during the audit.

3. Financial Statements

The audit includes consolidated financial statements.

No findings in the financial statements. It was noted to consider investing the unrestricted funds when we know we are not going to need them right away due to the amount being over the recommended balance.

4. Other

The auditor received information as requested in a timely manor. And noted, even with all the staffing changes, the audit went smoothly.

Entered executive session at 11:47

Exited executive session at 11:50

The draft audit will be presented to the board on June 21

Meeting ended at 11:52

Minutes by: Keri Franzoni