

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES, INC.

SECRETARY'S CERTIFICATE OF RESOLUTIONS

I, \_\_\_\_\_, Secretary of Rutland West Neighborhood Housing Services, Inc., d/b/a NeighborWorks of Western Vermont ("NWWVT"), a Vermont non-profit corporation with offices and a principal place of business located in the Town of West Rutland, County of Rutland, and State of Vermont, hereby certify that at a duly held meeting of the Board of Directors of NWWVT held on March 9, 2022, a quorum being present, the following resolutions were duly adopted:

RESOLVED, that NWWVT is hereby authorized to enter into real estate transactions involving affordable housing, including but not limited to purchases, sales, leasing, financing, development, encumbering with covenants and restrictions or releasing such covenants and restrictions, construction, renovation, rehabilitation, weatherizing, contracting or otherwise dealing with affordable housing. Affordable housing as used herein shall include but not be limited to housing or related real estate that is or has been financed in whole or in part by grants or loans from organizations or agencies involved with affordable housing, including but not limited to NWWVT, the Vermont Housing and Conservation Board, the Vermont Housing Finance Agency, or other state or federal agencies or private or non-profit organizations, and

FURTHER RESOLVED that Heather Starzynski, as Executive Director of NWWVT, or her designated nominee, are authorized to execute, as duly authorized agent of NWWVT, any and all documents or instruments either of them deems appropriate to implement the foregoing resolutions and transactions, and any documents previously executed by either of them in connection with transactions as above described and already completed are hereby ratified and confirmed.

Dated: March 9, 2022

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Secretary, Rutland West Neighborhood  
Housing Services, Inc., d/b/a NeighborWorks  
of Western Vermont

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES INC. d/b/a  
NEIGHBORWORKS OF WESTERN VERMONT

CERTIFICATE OF RESOLUTION

The undersigned, being the secretary or acting secretary of the Board of Directors of RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES INC. d/b/a NEIGHBORWORKS OF WESTERN VERMONT ("NWWVT"), a Vermont non-profit corporation, hereby certifies that the following resolutions were duly adopted at a regular meeting of said Board of Directors held on March\_\_\_\_,2022:

RESOLVED that the actions taken by officers and employees of NWWVT to enter into a Tri-Party Purchase and Sale Contract by and among NWWVT, Jamie C. Brown, and Michael E. McClallen dated on or about December 16, 2021, as amended in writing, providing for the purchase by NWWVT of real estate located at 48 Williams Street, Rutland, Vermont, from Michael E. McClallen, and the re-sale of said real estate to Jamie C. Brown, and to perform the terms of said Contract, including but not limited to the acceptance and/or execution and delivery of Warranty Deeds, Vermont Property Transfer Tax Returns, Housing Subsidy Covenant, and all other documents required to perform said Contract, are hereby approved and ratified; and

FURTHER RESOLVED, that **Heather Starzynski, Nancy Gilman**, or either of them acting separately, are hereby authorized as agents of NWWVT to execute any and all other documents on behalf of NWWVT that either deems reasonable and necessary to effectuate the foregoing transactions on the foregoing terms or such other terms as either deems in the best interests of NWWVT.

Dated: March \_\_\_\_, 2022.

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Secretary/Acting Secretary  
Rutland West Neighborhood Housing  
Services, Inc. d/b/a NeighborWorks of  
Western Vermont

RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES, INC.

SECRETARY'S CERTIFICATE OF RESOLUTIONS

I, \_\_\_\_\_, Secretary of Rutland West Neighborhood Housing Services, Inc., d/b/a NeighborWorks of Western Vermont ("NWWVT"), a Vermont non-profit corporation with offices and a principal place of business located in the Town of West Rutland, County of Rutland, and State of Vermont, hereby certify that at a duly held meeting of the Board of Directors of NWWVT held on March 9, 2022, a quorum being present, the following resolutions were duly adopted:

RESOLVED, that the Board of Directors of NWWVT has reviewed and considered a request to remove from NWWVT's shared equity portfolio a single family residence and lot owned by Charles and Norma Weeden and located at RR1, Box 1720 in the Town of Pawlet. The reasons for this request are set forth in a Request for Removal of Property from Shared Equity Portfolio provided by NWWVT to the Homeownership Programs Manager of the Vermont Housing and Conservation Board, which has also been reviewed and considered by the Board of Directors. The Board finds that the reasons for the request are sufficient to warrant approval. The Board hereby approves the request, and approves removal of the property from the Shared Equity Portfolio and release of the property from resale controls and restrictive covenants. It is

FURTHER RESOLVED that Heather Starzynski, as Executive Director of NWWVT, or her designated nominee, are hereby authorized to execute, as duly authorized agent of NWWVT, any and all documents or instruments either of them deems appropriate to implement the foregoing resolution and transaction, included but not limited to a release and discharge of NWWVT Housing Subsidy Covenants, and any documents previously executed by either of them in connection with the above transaction and already completed are hereby ratified and confirmed.

Dated: March 9, 2022

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Secretary, Rutland West Neighborhood  
Housing Services, Inc., d/b/a NeighborWorks  
of Western Vermont